

**121st  
REORGANIZATION MEETING OF THE MAYOR & COUNCIL  
BOROUGH OF WESTWOOD, NEW JERSEY  
COMMUNITY CENTER  
55 JEFFERSON AVENUE  
JANUARY 6, 2015**

**1. CALL TO ORDER:**

Mayor Birkner calls the 121st Reorganization Meeting of the Mayor and Council to order at 7:00 PM and reads the Open Public Meetings Law Statement: "This meeting which conforms with the OPEN PUBLIC MEETINGS LAW, CHAPTER 231, PUBLIC LAWS OF 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the Municipal Bulletin Board".

**2. FLAG SALUTE AND INVOCATION:**

The Colors are presented by the Westwood Police Reserves Color Guard.

**3. COUNCILMEMBERS - ELECT:**

Christopher Owens is administered his Oath of Office as Member of the Council for a three year term by Assemblywoman Holly Schepisi. Term expiring 12/31/17.

Christopher Montana is administered his Oath of Office as Member of the Council for a three year term by Assemblywoman Holly Schepisi. Term expiring 12/31/17.

**4. ROLL CALL**

Borough Clerk Hughes calls the Roll:

Mayor Birkner

Councilmember Owens

Councilmember Montana

Councilmember Miller

Councilmember Grefrath

Councilmember Bicocchi

Councilmember Arroyo

Borough Administrator Hoffmann

Borough Clerk Hughes

**5. PRESENTATION TO OUTGOING COUNCILMEMBER:**

**6. APPOINTMENT/ RE-APPOINTMENT OF MUNICIPAL JUDGE**

Resolution #15-1: Appointment of Municipal Judge

Motion: Second:

Roll Call:

**7. APPOINTMENT OF BOROUGH PROFESSIONALS**

Mayor Birkner announces the following appointments:

Borough Attorney

Resolution #15-2: Appointment of Borough Attorney

Motion: Second:

Roll Call:

Borough Engineer

Resolution #15-3: Appointment of Borough Engineer

Motion: Second:

Roll Call:

Councilmember                tenders the motion that all the following Professional appointments be confirmed, via Resolution #15-4. Councilmember                seconds the motion. Roll Call:

<b>Position</b>	<b>Firm</b>	<b>Designee</b>
Borough Auditor	Lerch, Vinci & Higgins	Gary Vinci, RMA
Risk Manager	Burton Agency	Robert Kanwisher
Public Defender		Christopher Leyden, Esq.
Prosecutor		Edward G. Johnson, Esq.
Labor Attorney		Raymond Wiss, Esq.
Comm. Appraiser	McNerney & Associates	Robert McNerney
Resid. Appraiser	Appraisal Systems, Inc.	Rick DelGuercio

Resolution #15-4A: Appointment of Bond Counsel & Historic Consultant  
Christopher Walrath, Esq. of Gluck & Walrath, LLP as Bond Counsel  
Gregory Dietrich of G. Dietrich Preservation Consultant as Historic Consultant

#### **8. MAYOR'S DESIGNATION OF COUNCIL COMMITTEE ASSIGNMENTS FOR 2015**

Mayor Birkner announces the following Council Committee appointments for 2015:

<b>COMMITTEE</b>	<b>LIAISON</b>	<b>DEPUTY LIAISON</b>
Finance, Admin. & Cap. Projects	Peter Grefrath	Robert Miller
Fire & Ambulance	Robert Miller	Peter Grefrath
Police & Emergency Mgt.	Ray Arroyo	Christopher Owens
Land Use	Robert Bicocchi	Christopher Montana
Public Properties	Christopher Owens	Ray Arroyo
Health & Recreation	Christopher Montana	Robert Bicocchi

#### **9. SELECTION OF COUNCIL PRESIDENT FOR 2015**

>Resolution #15-5: Nomination of 2015 Council President:

Councilmember                nominates Councilmember                as President of the Borough Council for the year 2015. Councilmember                seconds the nomination.  
Roll Call:

#### **10. SWEARING IN OF POLICE OFFICER:**

>Resolution #15-6: Appointment of Police Officer:

#### **11. PUBLIC FORUM:**

#### **12. BUDGET MEETINGS:**

Mayor Birkner announces that a schedule of Budget Meetings will soon be published in the official Borough newspaper and posted on the Municipal Bulletin Board.

#### **13. CONSENT AGENDA**

Mayor Birkner announces that the Resolutions listed on the Consent Agenda will be enacted with one motion. Copies of all Resolutions are available to any person upon request. Any Councilmember wishing to remove any Resolution(s) to be voted upon may do so at this time and said Resolution(s) will be moved and voted upon separately. Motion to adopt resolution #15-7 through #15-32 Motion:                Second:  
Roll Call:

	<b><u>Resolution Titles</u></b>
15-7	OFFICIAL ELECTRONIC MEDIA
15-8	TEMPORARY BUDGET
15-9	MAYOR AND COUNCIL MEETING SCHEDULE FOR 2015
15-10	DEPOSITORIES OF FUNDS
15-11	AUTHORIZATION OF PAYMENT SIGNATORIES FOR 2015
15-12	FACSIMILE SIGNATURES ON CHECKS
15-13	ESTABLISHMENT OF INT. RATES ON DELINQUENT TAXES & ASSESS.
15-14	ADOPTION OF PETTY CASH & CREDIT CARD POLICIES

15-15	ESTABLISHMENT OF PETTY CASH FUND
15-16	ESTABLISHMENT OF PETTY CASH FUND FOR RECREATION
15-17	ESTABLISHMENT OF PETTY CASH FUND FOR PUBLIC ASSISTANCE
15-18	DEPOSITORY OF ATTENDANCE RECORDS
15-19	APPOINTMENT OF ASSESSMENT SEARCH OFFICER
15-20	APPOINTMENT OF TAX SEARCH OFFICER
15-21	MAGISTRATE'S ORDER DESIGNATING VIOLATIONS CLERK
15-22	APPOINTMENT TAX ASSESSOR / ATTORNEY - TAX APPEALS
15-23	2015 MUNICIPAL HOLIDAYS
15-24	OFFICIAL BOROUGH NEWSPAPERS
15-25	\$20.00 CHARGE FOR PAYMENTS MADE WITH INSUFFICIENT FUNDS
15-26	\$5.00 CHARGE FOR TAX ACCOUNT REPORTS TO SEARCH COMPANIES
15-27	TAX SALE COSTS
15-28	CASH MANAGEMENT PLAN 2015
15-29	MUTUAL AID – PASCACK VALLEY FIRE DEPARTMENTS
15-30	AUTHORIZATION OF A FEE FOR ISSUANCE OF DUPLICATE TAX SALE CERTIFICATES
15-31	BERGEN COUNTY LAW ENFORCEMENT MUTUAL AID
15-32	AUTHORIZING CONTRACTS WITH H-GAC

**14. ORDINANCES FOR FIRST & FINAL READING:**  
**Ordinances on Introduction**

**15. ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES:**

Robert Hoffmann – Affirmative Action Compliance Official, Fund Commissioner-B-MED, B-MEL & JIF  
Mayor John Birkner, Jr. - Alternate Fund Commissioner B-MED, B-MEL & JIF  
Karen Hughes - Assessment Search Officer, Local Ethics Official  
Denise Holmes - Deputy Borough Clerk  
Letitia Candeloro - Court Administrator  
Elizabeth Kraus - Deputy Court Administrator  
Rick Woods - Recycling Coordinator, Clean Community Coordinator  
Sharon Blehl - Right-To-Know Coordinator, Bloodborne Pathogens Coordinator  
Stefanie Stokes – Tax Search Officer  
Robert Hibler - Borough Historian  
Mayor Birkner invites all appointees to the dais. Judge Karch administers the Oaths of Office.

**16. APPOINTMENTS TO VARIOUS BOARDS**

Mayor Birkner announces the following appointments.

**Board of Health**

Sabrina Johnston, 3 Yr. Term, Expiring 12/31/17  
Louise Cue, 3 Yr. Term, Expiring 12/31/17  
Donna Bott, 3 Yr. Term, Expiring 12/31/17  
Councilmember Christopher Montana (Council Liaison)

**Recreation Advisory Board**

Jodi Murphy, 3 Yr. Term, Expiring 12/31/17  
Jason Scheffer, 3 Yr. Term, Expiring 12/31/17  
Roberta Cozic, Unexp. Term, Expiring 12/31/16  
Bermari Roig, Alt. #2, 3 Yr. Term, Expiring 12/31/17  
Councilmember Christopher Montana (Council Liaison)

**Technology Committee**

Councilmember Christopher Owens (Council Liaison)

**Westwood Parking Authority**

John Oberg, 5 Yr. Term, Expiring 12/31/19  
Councilmember Ray Arroyo (Council Liaison)

Library Board of Trustees

Barbara Stewart, 5 Yr. Term, Expiring 12/31/19  
Frank Zimmerman, Mayors Alternate, Annual Expiring 12/31/15  
Ray Gonzalez, School Supt., Annual Expiring 12/31/15  
Councilmember Robert Miller (Council Liaison)

Safety Committee - (Annual Appointments)

Darren Blankenbush, Safety Delegate  
Gary Buchheister, Alternate Delegate  
Richard Woods, Member  
Armand Marini, Member  
Sylvia Kokowski, Member  
William Haffler, Fire Department Member  
Denise Holmes, Member  
Christine Compesi, Member  
Barbara Constantine, Member  
Jack Sauer, Member  
Martha Urbiel, Member  
Sgt. Matthew McClutchy, Member  
Robert Hoffmann, Borough Administrator

Heritage Society

Councilmember Christopher Owens (Council Liaison)

Historic Preservation Commission

Joseph Rivers, 4 Yr. Term, Expiring 12/31/18  
Tyler Rubin, Alt. #1, 2 Yr. Term, Expiring 12/31/16  
Councilmember Robert Bicocchi (Council Liaison)

Zoning Board of Adjustment

Marc Truscio, Unexp. Term, Expiring 12/31/17  
George James, Unexp. Term, Expiring 12/31/15  
Cynthia Waneck, Alt. #1, Term Expiring, 12/31/16  
Michael Klein, Alt. #2, Term Expiring, 12/31/16  
Councilmember Robert Bicocchi (Council Liaison)

Website Committee

Councilmember Christopher Owens (Council Liaison)

Environmental Advisory Committee

Joseph Helmy, Term Expiring 12/31/17  
Heidi Sandiford, Term Expiring 12/31/17  
Councilmember Peter Grefrath (Council Liaison)

Westwood Municipal Alliance (Annual Term)

Gary Buchheister, Annual Expiring 12/31/15

**17. SWEARING IN OF ALL APPOINTEES**

Councilmember           tenders the motion to accept all appointees noted above. Councilmember  
seconds the motion. Roll Call:

Planning Board

Dan Olivier, (Class IV) 4 Yr. Term, Expiring 12/31/18

Yash Risbud, Alt. #2, 2 Yr. Term, Expiring (12/31/16)  
William Martin, Class II, Annual Expiring 12/31/15  
Councilmember Robert Bicocchi, Class III (Council Liaison)  
Mayor Birkner invites all appointees to the dais. Judge Karch administers the Oaths of Office.

**18. APPOINTMENT AND SWEARING IN OF POLICE RESERVES**

Mayor Birkner invites the 2015 Police Reservists to the dais to be administered their Oaths of Office.

Mayo Credle, Capt.	Damon Vincenty
John Brobson, Lt.	Arnold Luna
Michael Amoruso, Sgt.	Shawn Yates
Donna Heil	Shaun Walsh
Kenroy Morrison	Raheem Jackson
Jake McDougall	PO Niko Pieratos, Liaison Officer

**19. OATHS OF OFFICES, CERT MEMBERS**

Mayor Birkner invites the 2015 CERT members to the dais to be administered their Oaths of Office.

Nick Ariemma	Pauline Mavridis
Mayo Credle, Jr.	Christopher Miras
Matt D'Elia	Christopher Morgan CERT/CART
Janet Dunn	Damon Vincenty
Beth Holmes	

**20. OATHS OF OFFICES, AMBULANCE CORPS OFFICIALS**

Mayor Birkner invites Captain Steve Wolf to the dais to be sworn into office by Judge Karch.  
Mayor Birkner invites 1<sup>st</sup> Lt. Kevin Brennan and 2<sup>nd</sup> Lt. Ruth Lang to the dais to be administered their Oaths of Office by Judge Karch.

**21. OATHS OF OFFICE, FIRE DEPARTMENT OFFICIALS**

Mayor Birkner invites the 2015 Fire Chief James Voorhis, Deputy Chief William Haffler, Senior Captain Kevin Woods, Captain Michael Griffin, 1<sup>st</sup> Lt. Brian Kronewitter, 2<sup>nd</sup> Lt. Steven Fatovic, 3<sup>rd</sup> Lt. Brian Wicenski to the dais to be administered their Oaths of Office by Judge Karch.

**22. PRESENTATION OF AWARDS**

a) Presentation to Outgoing Fire Chief James Charles Mawdsley

b) Volunteer Emergency Services Hall of Fame:

Mayor Birkner makes the following presentations, Volunteer Fire Department, Volunteer Ambulance Corps. and Police Reserves, in acknowledgement of their induction into the Volunteer Emergency Services Hall of Fame.

Each of these recipients was nominated by their peers in recognition of outstanding service.

**23. MAYOR'S REMARKS**

**24. BENEDICTION**

**25. ADJOURNMENT**

*Agenda subject to change*

